**ROSETTA FELLOWSHIP PROGRAMME**

**PART B – Proposal**

**Proposal title:**

**Guidelines (shown highlighted in grey throughout this document):**

**Please delete the guidelines before submitting your proposal.**

**Proposal title:** please include the proposal title above

**Page limit:** Sections 1, 2 and 3 should be at most 10 pages. You must decide how many pages you wish to allocate to each section within the allowed 10 pages. All tables, figures, references, the Gantt chart and any other element in these sections must be included as an integral part of these sections and are thus counted towards this page limit. Do not add a cover page or a table of contents.

**The following formatting conditions apply:**

* The page size is A4. All margins (top, bottom, left, right) should be 1.5cm (not including any footers or headers).
* The reference font for the body text (including text in tables) of proposals should be Times New Roman font size 11. Standard character spacing and a minimum of single line spacing is to be used.

**Abstract:** Please include the proposal abstract maximum of 2,000 characters. The abstract will not count towards the page limit.

Delete guidelines and all text highlighted in grey before submitting your proposal.

ABSTRACT:

Include the proposal abstract (max. 2,000 characters)

1. Excellence
	1. Proposed research

In this section, you must provide a detailed description of the quality and pertinence of the project’s research and innovation objectives of the proposal, demonstrating the extent to which they are ambitious, and go beyond the state of the art.

* Describe the quality and pertinence of the R&I objectives; are the objectives measurable and verifiable? Are they realistically achievable? Explain the research context of your project and introduce your project’s subject.
* Discuss the importance of the research being carried out and how it addresses a challenge/priority at a global/European level. The specific research objectives of the project should be described as this will give the evaluator an insight into what research will be conducted during the project and what should be feasible.
* Describe how your project goes beyond the state-of-the-art, and the extent to which the proposed work is ambitious. Outline the current level of knowledge in the research area and highlight how the project will progress the research ‘beyond the current state-of-the-art’.
	1. Methodology, Interdisciplinary approach, diversity and quality of Open Science Practices

Provide a detailed description of the soundness of the proposed methodology (including interdisciplinary approaches, other diversity aspects for the research project, and the quality of Open Science practices.

* Describe and explain the overall methodology, including the concepts, models and assumptions that underpin your work. Explain how this will enable you to deliver your project’s objectives.
* Provide details on the proposed secondment (type of organization whether academic or non-academic, timing, duration, technival objective and added value of the secondment.

Important note: As part of the ROSETTA programme, fellows will undertake a mandatory secondment relevant to the proposed research and the fellow's career development needs. While it is optional to have the secondment fully agreed upon at the application stage, general details of what is envisaged must be provided. The secondment will facilitate the intersectoral and interdisciplinary two-way transfer of knowledge, development of professional networks, and the development of transferable skills.

* Explain how you hope to gain new knowledge and skills during the fellowship at the host institution and secondment host (e.g. planned training activities).
* Outline any previously acquired knowledge and skills that you might be able to transfer (e.g., to the research group you will join, the host institution and the secondment organisation).
* Describe how appropriate open science practices are implemented as an integral part of the proposed methodology.
	1. Match between the proposal and the supervisor/research group

Describe the relevance of the proposed supervision. Provide information regarding the prospective supervisor related to your research proposal (e.g., their expertise in the proposed topic, track record in the field, main international collaborations, participation in relevant projects, and relevant publications). Provide evidence of the match between your proposed research and the capabilities of the research group you will join. Provide similar details for the secondment supervisor/secondment organisation (if known).

* 1. Professional Experience, competencies, skills

Outline the quality and appropriateness of the researcher’s existing professional experience, competencies and skills in relation to the proposed research project.

* Describe why you are the best person to do this fellowship. Summarise your professional experience to date and what led you to this point.
* Explain why your scientific background is unique (think of the transfer of knowledge to the host institution), how you have excellent potential and you are perfectly able to carry out the project.
1. Impact
	1. Potential impact of the fellowship on the researcher’s career prospects

Discuss the credibility of the measures and potential impact of the fellowship on the researcher’s skills, career perspectives and employability.

* Address specific measures to enhance career perspectives and employability of the researcher and the expected contribution of proposed skills development to the future career of the researcher.
* Give examples of career opportunities in the academic and non-academic sectors after the fellowship. Explain how the skills and experiences acquired during the fellowship would benefit future employers and contribute to better quality research and innovation. Highlight the importance and impact of collaborations made during the fellowship and the sustainability of these collaborations. Include the importance of the secondment on your career perspectives and employability.
	1. Suitability and Quality Measures

Describe the suitability and quality of the measures to maximise expected outcomes and impacts, including the dissemination, exploitation and communication activities plan.

Address the following:

* Plan for the dissemination and exploitation activities, including communication activities: Describe the planned measures to maximize the impact of your project by providing a first version of your ‘plan for the dissemination and exploitation including communication activities’. Describe the dissemination, exploitation measures that are planned, and the target group(s) addressed (e.g. scientific community, end users, financial actors, public at large). Regarding communication measures and public engagement strategy, the aim is to inform and reach out to society and show the activities performed, and the use and the benefits the project will have for citizens. Activities must be strategically planned, with clear objectives, start at the outset and continue through the lifetime of the project. The description of the communication activities needs to state the main messages as well as the tools and channels that will be used to reach out to each of the chosen target groups.
	1. Secondment Research Idea

Outline the feasibility of the secondment research idea in regard to timeline, skills known and host institution suitability.

1. Implementation
	1. Proposed work plan

Describe your research work plan. Include details of the overall coherence and feasibility of the work plan, assessment of risks and appropriateness of the effort assigned to work packages, tasks, deliverables and milestones required to complete the proposed research/fellowship. The proposed secondment, dissemination and communication activities should also be included. The fellowship duration is 24 months. The proposed project must be feasibly undertaken within the fellowship duration.

Important note: A Gantt chart must be provided at the end of this document reflecting your work plan. It should give the schedule for work packages, deliverables, milestones, secondment and dissemination and communication activities. The schedule should be in terms of number of months elapsed from the start of the fellowship. Please see the example provided at the end of this document. This Gantt chart counts towards the 10-page limit.

* 1. Risk management

Describe the appropriateness of the management structures and procedures, including risk management plan; licensing, spin-out or commercial potential.

Please include a Gantt chart reflecting your work plan described in section 3.1. The Gantt should indicate the proposed Work Packages, major deliverables, milestones, secondment, and dissemination and communication activities. The schedule should be in terms of number of months elapsed from the start of the fellowship.

Please see example below. You may modify the example below (e.g., add/delete rows, rename work packages, etc.) or add your own chart.

Notes:

* The titles of the WP’s indicated in the Gantt example do not have to be followed or included in your Gantt. You may adapt the Gantt example as needed or add your own chart.
* The number of WP’s provided below is an example only. Add or remove WP’s as needed.
* Add as much detail as needed to reflect your work plan.

GANTT CHART:

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Work Package | Title | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| WP1 | Management |  |  |  |  |  | D1.1 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | M1.1 |
| WP2 | Data collection |  |  |  |  |  |  | M2.1 |  |  |  |  |  |  |  |  | D2.1 |  |  |  |  |  |  |  |  |
| WP3 | Field work |  |  |  |  |  |  | M3.1 |  |  |  |  |  |  |  |  |  |  |  |  |  | M3.2 | D3.1 |  |  |
| WP4 | Research part x |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| WP5 | Research part y |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| WP6 | Dissemination andcommunication |  |  |  |  | D6.1 |  |  |  |  |  | D6.2 |  |  | D6.3 |  |  |  |  |  | D6.4 |  |  |  |  |
| WP7 | Secondment |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| … | … |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

|  |  |
| --- | --- |
| Milestone  | M |
| Deliverable  | D |

Legend