



OLLSCOIL NA GAILLIMHE
UNIVERSITY OF GALWAY



Guide for Applicants

Call 2, 2025

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UNIVERSITY OF GALWAY

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1 INTRODUCTION

1.1 The ROSETTA fellowship programme

The ROSETTA (**R**esponsible **T**ime & **T**ech in an **A**ccelerated Digitised World) research training programme proposes a transformative agenda to address the grand challenge of the impact of technology on the usage of our time. ROSETTA is a Marie Skłodowska-Curie COFUND postdoctoral fellowship programme coordinated by [University of Galway](#) and will involve four other Irish universities (Implementing Partners): [University College Cork](#), [University of Limerick](#), [University College Dublin](#) and [Trinity College Dublin](#). In addition, a number of Associated Partners will offer secondments and other training opportunities. ROSETTA is co-funded by the European Commission under the prestigious [Horizon Europe: Marie Skłodowska-Curie Actions Programme](#), [Lero, the Science Foundation Ireland Research Centre for Software](#) and University of Galway.

ROSETTA aims to train and produce the next generation of European leaders in assessing the multifaceted relationship between time and technology. The programme aims to provide **exceptional training** and **career development opportunities** to postdoctoral researchers, **fostering international mobility, intersectoral collaboration and interdisciplinary exposure**. As a Marie Skłodowska-Curie fellowship programme, ROSETTA will support researchers' careers and foster excellence in research. The programme offers high-quality professional opportunities to researchers from all walks of life, regardless of their age, nationality, or disciplinary background, as long as they meet the programme's eligibility criteria.

ROSETTA will fund **19 fellowships** of **2-year duration** for **postdoctoral researchers**. During their fellowship, the fellows will be hosted by the host institution of their supervisor, where they will **conduct their research, undertake a secondment and participate in invaluable training and career development opportunities**.

The fellows will be recruited via **2 international calls for proposals**. Up to 10 fellowships may be awarded in the first call for proposals, and up to 9 fellowships may be awarded in the second call.

You can find the eligible supervisors participating on the programme [here](#).

All fellowships will be based in Ireland at University of Galway and [ROSETTA's host institutions](#).

The figure below gives an overview of the ROSETTA fellowship.

 Research Project • 2-year fellowship based in Ireland at University of Galway and a partner host institution • Freedom to choose the proposal topic • Research project under the supervision of leading academic expertise	 Training & Career Development • Research training and career development programme designed to address the challenge of the impact of technology on the usage of our time • The research will contribute to the University Research Impact Area of Digital Responsibility • Career Development plan
 Secondment • Flexibility to choose the secondment host to suit the research project and career development goals • Secondment to the non-academic or academic sector • 3-8 month secondment period in Ireland or abroad	 • Supervised research project and secondment period • ROSETTA Summer and Winter Schools • Researcher development programmes at the host institution • Fellows International Research Visits Programme • Scholar's Programme • Open Science (OS) Practices

Figure 1:1 ROSETTA fellowship overview

1.2 Call for proposals and eligible supervisors

The ROSETTA fellows will be recruited through internationally advertised calls for proposals. The second call for proposals opened on the **28th March 2025**, and the application deadline is the **25th July 2025**. The evaluation and selection process will include an international peer review and an interview stage. The call 1 important dates are shown below.

Call 2 Important Dates

Opening: 28th March 2025

Deadline: 25th July 2025 @ 23.59 (Irish Standard Time (IST))

International Peer Review: August – October 2025

Interviews*: November - December 2025

Funding Decision*: January 2026

**Please note these dates are indicative and subject to change. Check the ROSETTA [website](#) for updates.*

Before submitting your application, **you must contact an [eligible supervisor](#) who shares an aligned research interest with your research topic to discuss your research idea and obtain support for your proposal.**

Please check the ROSETTA website for details on the [eligible supervisors](#).

Please note that **applications without the support of an eligible supervisor will not be considered.**

1.3 ROSETTA research pillars

There are **3 broad research pillars: Temporal (Theories & Concepts), Temporal (Methods & Equipment), and Temporal (Context)** as shown in Figure 1:2. As an applicant, you have the **freedom to choose your own research project**. However, it is important to ensure that your research topic aligns with the programme's research themes and the interests of an eligible supervisor. Before applying, you must discuss your research idea and proposal and seek the support of an **eligible supervisor** for your application.

If you are considering applying for a ROSETTA fellowship but are uncertain if your proposal topic fits within the programme's research scope, please [contact us](#). We would be delighted to discuss this further with you.

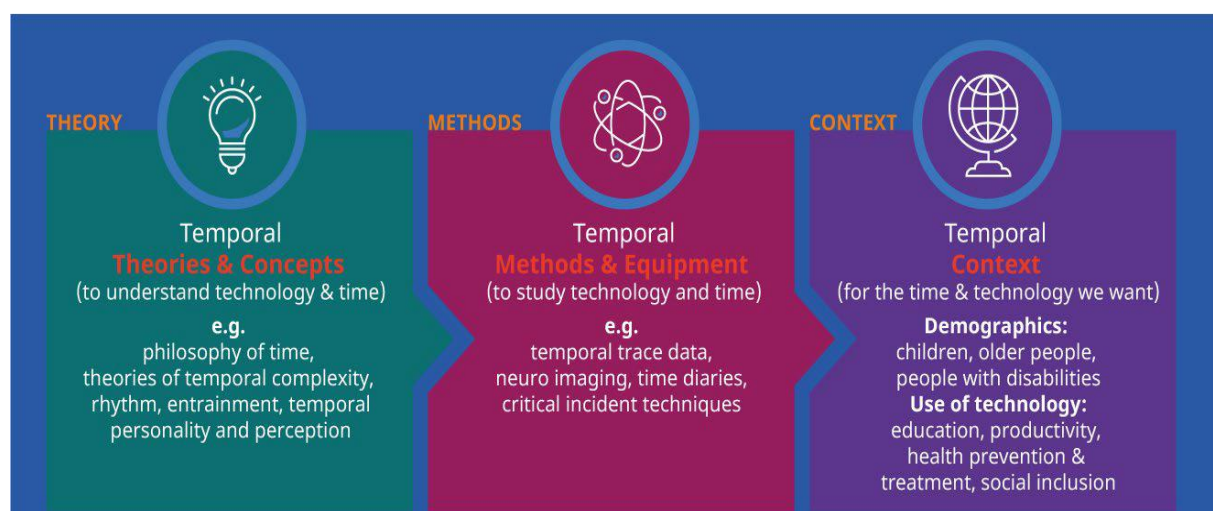


Figure 1:2 ROSETTA research pillars

1.4 University of Galway and ROSETTA host institutions

ROSETTA is coordinated by University of Galway through Lero, the Science Foundation Ireland Research Centre for Software. University of Galway and Lero brings together academic and research expertise in the development, use and regulation of responsible technology.

All fellowships will be based in Ireland at one of the participating host institutions. The fellows will be hosted by their supervisor's host institution. The fellows will undertake a mandatory secondment (3-8 months) during their fellowship. The secondment element may be in Ireland or abroad.

International mobility is a key element of the ROSETTA and other MSCA fellowships. Therefore, your presence in Ireland at your host institution is essential to your fellowship and the MSCA programme in general.

1.5 Open Science practices

Open Science (OS) principles and practices is central to the ROSETTA programme, including making its publications and research outputs openly available. Fellows will be provided with Lero's [Open Science Charter](#) and will be supported by the Lero [Open Source and Open Science Programme Office](#) throughout their fellowship.

1.6 Researchers at risk

ROSETTA will support applications from those displaced by conflict or whose situation makes it difficult to pursue research careers. All Implementing Partners are designated Universities of Sanctuary in recognition of initiatives welcoming asylum seekers and refugees.

Applicants who are at risk/displaced by conflict and might require alternative submission arrangements are encouraged to discuss the support available to them with ROSETTA. In certain circumstances, applications submitted in hard copy may be accepted. However, **alternative arrangements must be agreed upon with ROSETTA before the call deadline.**

ROSETTA will apply the eligibility criteria appropriately to ensure researchers who have suspended their activities whilst seeking refugee status are not disadvantaged. For applicants who have applied for refugee status in Ireland, the time spent in the refugee status application process will not count as time resident in Ireland.

Tailored advice, guidance and support will be provided on a case-by-case basis.

Please [contact ROSETTA](#) to discuss any additional support you might require.

1.7 Ethics

ROSETTA will comply fully with the Horizon Europe ethics policy, including the Charter and the European Convention for the Protection of Human Rights and Fundamental Freedoms and its Supplementary Protocols.

Applicants must complete an [Ethics Issues Table](#) as part of the application process. In addition, a Programme Ethical Review Committee (PERC) will be set up to review all proposals for which ethical issues are flagged.

ROSETTA fellows must comply with the host institution's ethical guidelines and obtain formal ethical approval from the host Research Ethics Committee where ethical issues arise. Ethical approval must be sought where necessary before commencing project activity. All host institutions have strict procedures for ethical approval that align with national ethical regulations and procedures. Please refer to the National Office for Research Ethics Committees Framework [here](#)

ROSETTA will not fund projects:

- aiming at human cloning for reproductive purposes
- intending to modify the genetic heritage of human beings which could make such modifications heritable (with the exception of research relating to cancer treatment of the gonads)
- intending to create human embryos solely for the purpose of research or for the purpose of stem cell procurement, including by means of somatic cell nuclear transfer
- leading to the destruction of human embryos (for example, for obtaining stem cells)

Projects involving human embryonic stem cells (hESC) or human embryos (hE) will require approval from the Research Executive Agency (REA) before commencing.

Research in ROSETTA will be conducted in accordance with established guidelines, standards and procedures, and any research involving human participant data will be required to have ethical approval.

2 THE ROSETTA FELLOWSHIPS

ROSETTA will fund **19 prestigious Marie Skłodowska-Curie postdoctoral fellowships** over the programme's lifetime (2024-2028). The fellows will be recruited via 2 international calls for proposals. Up to 10 fellowships may be awarded in the first call for proposals and up to 9 fellowships may be awarded in the second call. The **fellowships** will have a **2-year duration**. During their fellowship, the fellows will undertake a **research project** supervised by a **leading Lero researcher**, undertake a **secondment** and participate in **training and career development activities**. **All fellowships will be based in Ireland** at University of Galway and ROSETTA's host institutions.

2.1 Research project

You may choose your research topic provided it aligns with the programme's research themes and the research interests of an eligible supervisor. **Before applying, you must discuss your research idea and proposal and seek the support of an eligible supervisor for your application.**

2.2 Secondment

During their fellowship, the fellows will undertake a mandatory secondment (3–8 month duration), either in Ireland or abroad. Fellows may select an interdisciplinary secondment with an Associated Partner from the academic sector and can submit proposals that span more than one theme, adding to the truly interdisciplinary nature of the programme. Fellows may select an intersectoral secondment with an industry partner and will be immersed in a setting that fosters intersectoral collaborations and networking opportunities.

Secondment plans must be included in the research proposal (timing, duration and objectives), but it is not mandatory to specify the precise secondment host at the time of application.

Where it is not possible for applicants and prospective supervisors to finalise the exact secondment host at the application stage, applicants should outline the type of organisation that they wish to be seconded to, specifying the sector. On commencing their fellowship, successful applicants will be assisted in finalising a specific secondment host and supervisor by the academic supervisor, the Project Manager and the Lero Business Development Manager.

2.3 Training programme

ROSETTA's fellows will receive top-quality training to develop and enhance their core research skills and domain knowledge to complete their fellowship and forge their career ambitions in both academic and industry settings. The fellows will benefit from the ROSETTA training programme and researcher development programmes available at all participating host institutions to meet their career development needs. The main objectives of ROSETTA's training programme are to:

- Equip fellows with in-depth training on the latest, emerging time theories, methods, and equipment that they can apply to effectively and collectively address **time and technology** grand challenges.
- Produce the next generation of **European leaders** in technology development and time usage.
- Develop diverse interdisciplinary and transferable skills for **improved employability** in the design evaluation and regulation of technology from a time perspective.
- Nurture excellence through mobility of researchers **across borders, sectors and disciplines**.
- Get **deep inter-sectoral experience and exposure** to new approaches to time and technology challenges.

ROSETTA's research training programme includes the following integral elements:

- Induction
- Supervised interdisciplinary research project with a mandatory secondment
- Discipline-specific research training
- Transferable Skills Training
- ROSETTA Summer and Winter Schools
- **Fellows International Research Visits Programme:** the fellows will be encouraged to conduct short international research visits to a research collaborator of their choice. The supervisors will support the fellows in identifying

and securing a host that suits their research project and career development needs.

- **Scholar's Programme:** Three scholars, one from each research theme of Time Theory, Time Methods and Time Technology will be selected and invited to Lero for a short visit. The visits will take place during the Summer Schools where scholars will deliver a keynote lecture followed by workshops covering each research theme. These experiences will also allow the fellows to widen their international professional network and enhance their career prospects.
- Open Science Practices

2.4 Who can apply: applicant eligibility

ROSETTA welcomes applications from researchers of **any nationality who have a PhD degree** and **comply** with the **eligibility** requirements and programme's **mobility rule**.

ROSETTA will welcome researchers from the fields of business, law, computer science, medicine, biomedical engineering, education, software engineering, psychology and complementary disciplines aligning to the programme's themes.

- Applicants may be of any nationality.
- **Applicants must be *postdoctoral researchers*** as per the Marie Skłodowska-Curie actions (MSCA) definition: **applicants must have a PhD degree at the call deadline (25th July 2025)**. Applicants who have successfully defended their doctoral thesis but who have not yet formally been awarded the doctoral degree will also be considered eligible to apply. The successful defence must take place before the call deadline. Supporting documentation may be requested.
- Applicants must comply with the following mobility rule: they must not have resided or carried out their main activity (work, studies, etc.) in Ireland for more than 12 months in the 36 months immediately before the call deadline (**25th July 2025**). Mandatory national service; time spent as part of a procedure for obtaining refugee status in Ireland; and/or short stay vacations are not considered when assessing mobility compliance.
- **Applicants must have working proficiency in English or be fluent in English.** Applicants whose first language is not English may be required to provide evidence of their English proficiency.

Please [contact ROSETTA](#) if you are considering applying for a fellowship but are uncertain if you are eligible to apply.

2.5 How to apply

It is strongly recommended that you register interest by emailing ROSETTA@lero.ie and start preparing your application as early as possible. Please carefully read this guide, the Terms & Conditions, application templates and all documentation available [here](#). If you have any queries, please [contact ROSETTA](#) for support.

Before submitting an application, **you must contact an eligible supervisor to discuss your proposal and gain support for your application**. Only applications which received support from an eligible ROSETTA supervisor will be considered. The list of eligible ROSETTA supervisors is available [here](#)

You can only submit **1 application per call**. The **online application system**, accessed from the [ROSETTA website](#), will be live for 4 months and will close on the call deadline, **25th July 2025, 23:59 (GMT)**. All application documentation **must be submitted via the online application system before the call deadline**. When applying, you will be asked if you agree to the Terms & Conditions.

Only applications using the templates provided and supported by eligible ROSETTA supervisors will be evaluated.

By submitting an application to ROSETTA, the applicant confirms that all information provided is accurate and correct and represents their own work. ROSETTA reserves the right to withdraw any fellowship awarded, or if the employment has commenced, the host institution reserves the right to terminate such employment should any of the information provided in the application be found to be false or misleading.

How to apply

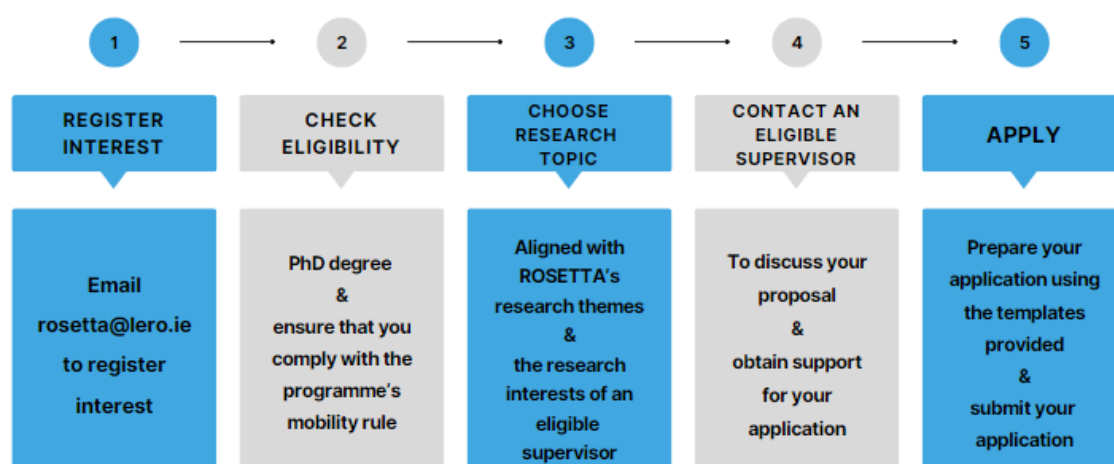


Figure 2.1 Infographic showing how to apply for a ROSETTA fellowship

2.6 Application documentation

The following documentation must be completed and submitted at the application stage:

- Part A – Administrative Information

- Part B – Proposal (in PDF and maximum of 10 pages)
- Part C – CV (in PDF and maximum of 5 pages)
- Part D – Ethics Issues Table and Ethics Self-Assessment

The templates provided [here](#) must be used.

Only complete applications using the templates provided and supported by eligible ROSETTA supervisors will be assessed. All application sections and the required documentation must be in English, completed and submitted by the call deadline.

2.7 Proposal requirements

The research proposal must: be **complete** and **in English** and **based on the ROSETTA proposal template**, describe a research project with an implementation period of 2 years and include a planned secondment period, **have received support from an eligible ROSETTA supervisor**, align with one of the ROSETTA research themes and the research interests of the proposed supervisor, and **adhere to the ethical standards applicable to the Marie Skłodowska-Curie actions** and the **ROSETTA programme**.

3 EVALUATION AND SELECTION

The selection process will be underpinned by Open, Transparent and Merit-based Recruitment (OTM-R) values, guided by the [Charter and Code](#) for the recruitment of researchers.

Applicants may be required to provide evidence of the qualifications listed on their application, proof of identity and any other relevant documentation, such as evidence of compliance with eligibility and mobility requirements. Where the information provided by the applicant is found to be incorrect or cannot be verified if requested, ROSETTA reserves the right to eliminate the candidate from the selection process or withdraw the award.

3.1 Evaluation and selection process stages

The evaluation and selection process will have 8 stages, including two scoring stages: **international peer review stage** and the **interview stage**. Figure 3.1 gives an overview of the evaluation and selection process stages.

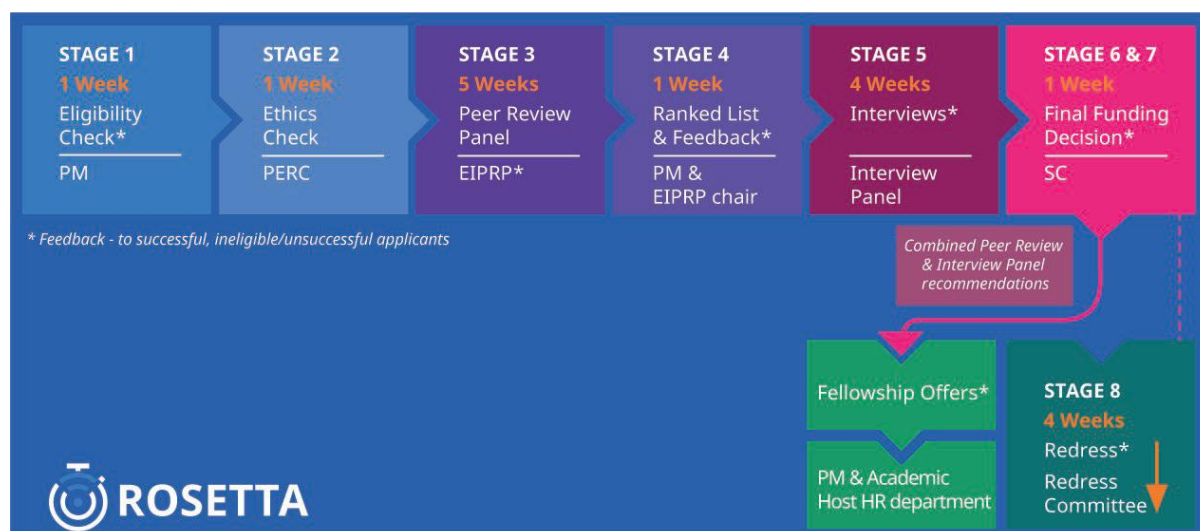


Figure 3:1 Evaluation and selection process overview

3.1.1 Stage 1 - Eligibility check

All applications will be checked for completeness and eligibility using the details provided in the application documents received. All applicants will receive feedback:

- Eligible applicants that flagged ethical issues will be notified of their progression to **Stage 2 - Ethics Check**.
- Eligible applicants without ethical issues identified will be notified of their progression to **Stage 3 - International Peer Review**.
- Ineligible applications will be notified that they will not be progressing further and the reason for ineligibility.

3.1.2 Stage 2 - Ethics check

Applicants must indicate in *Part D – Ethics Issues Table and Ethics Self-Assessment* whether (potential) ethical issues are associated with their proposed project. Where ethical issues are flagged, applicants must also give details on how such issues will be addressed.

The Programme Ethical Review Committee (PERC) will review eligible applications with flagged ethical issues to check whether such issues apply to the proposed project and if the applicant has addressed these issues. In addition, they will provide comments and/or recommendations for the applicants.

The Programme Ethical Review Committee (PERC) can approve the proposal as presented, ask for additional information or declare the proposal non-fundable under the ROSETTA programme.

Proposals with ethical clearance will proceed to **Stage 3 – International Peer Review**, and those without ethical clearance will be declared ineligible. Applicants will receive feedback following **Stage 2 - Ethics check**.

3.1.3 Stage 3 – External International Peer Review

Each application will be reviewed remotely by **3 independent expert reviewers**. Reviewers will be allocated based on the match between the proposal and the reviewer expertise. Each panel will have at least 1 female reviewer. Each reviewer will independently assess the proposal using consistent criteria. The review panel will then meet to agree on a consensus score. They will use the programme's evaluation criteria and scoring system shown in Section 3.2.

In cases where there is no significant disparity between the reviewers' score (score disparity ≤ 1 point), the scores for each criterion will be averaged and the weightings will be applied to calculate the final peer review score for that proposal. The 3 reviewers will then agree on a consensus score for cases where: (i) the score disparity > 1 point or (ii) the final peer review score is over 69% and below the 70% threshold. Should a consensus not be reached, a fourth reviewer will be appointed to evaluate the proposal, and the 4 reviewers scores will be averaged. As above, the weightings will be applied to calculate the **final peer review score**.

3.1.4 Stage 4 – Ranked List and Feedback Following Peer Review

A ranked list will be compiled based on the applications **final peer review scores**.

All applicants will receive a **Peer Review Feedback Report**, including the scores per evaluation criterion, the **final peer review score** and the feedback comments from the reviewers. They will be advised whether they are progressing to **Stage 5 – Interview** within 3 weeks after **Stage 3 - International peer review**.

The top-30 applicants will be invited to interview (provided they meet all thresholds), i.e. scoring above the 70% threshold.

3.1.5 Stage 5 – Interview

The objective of the interview is to further evaluate the proposal's excellence, impact and implementation using the evaluation criteria. ROSETTA will provide the Interview Panel with the proposal, supporting application documentation and the Peer Review feedback comments. **The interview consists of the candidate's presentation of their proposal followed by questions from the Interview Panel.** The Interview Panel does not evaluate the written proposal.

Applicants proceeding to the interview stage must be available to attend the interview on the date requested. The **interview** may be carried out **face-to-face or via video conferencing**. **No advantage will be granted to candidates that attend the interview in person.** The applicant will be responsible for organising the necessary video conferencing facilities at their end. Travel and accommodation expenses will not be provided for those wishing to attend the in-person interview. However, support documentation to enable the applicant to travel may be offered.

The interview's objective will be to further evaluate the proposal's excellence, impact and implementation using the programme's evaluation criteria. **The interviews will be in English**

and last up to **60 minutes**. Applicants will be asked to prepare a **10-minute presentation on their proposal**, which will be **followed by questions from the Interview Panel**.

Following the interview, the Interview Panel will agree on feedback comments and reach a consensus score for each evaluation criterion, using the programme's evaluation criteria and scoring system shown in Section 3.2. The corresponding weightings will be applied to calculate the **final interview score**.

The 70% threshold will also apply to the interview stage.

Applicants will receive feedback with the final interview score and comments from the interview panel.

3.1.6 Stage 6 – Second ranking and Stage 7 – Final funding decision

The **final proposal score** will be **calculated by adding up the final peer review and final interview scores (with equal weighting)**.

The combined score will range from 0 (not appropriate) to 10 (excellent).

Only applications scoring above the 70% funding threshold will be considered for funding. The applications will be ranked taking into account the final proposal score and the prospective supervisor's capacity to take in that applicant. The programme's Steering Committee will confirm the final funding decision based on the ranked list. The remaining applicants scoring above the 70% funding threshold will be placed on a reserve list.

All applicants will receive feedback at the end of this stage. They will be informed: i) they will be offered a fellowship, or ii) their proposal will not be funded, or (iii) they will be placed on the reserve list. Reserved list candidates will be notified within 3 months of whether their proposal will be funded or not.

3.1.7 Stage 8 – Feedback and Redress

Feedback will be provided to applicants following each stage of the selection process.

Applicants have a right to redress. Applicants wishing to start the redress procedure should contact ROSETTA within 30 days of receiving the eligibility, peer review, or interview feedback. Redress requests can only be made about procedural issues or perceived incorrect application of eligibility criteria. Redress requests must be submitted personally by the applicant. A redress committee will review the submission. If the redress request is accepted, a new remote peer review and/or interview will be arranged. Applicants will be informed about the redress results within 2 weeks of their request. Decisions from the Redress Committee are binding. Information on the Redress Process can be found [here](#).

3.2 Evaluation criteria and scoring system

A **standard evaluation criteria and scoring system** will be used by all reviewers and interviewers.

3.2.1 Evaluation criteria

There are **3 evaluation criteria: Excellence, Impact and Implementation, weighting 50%, 30% and 20%, respectively**. The reviewers and interviewers will use the 3 evaluation criteria when assessing the proposal and interview. The evaluation criteria are weighted differently and the set of weightings shown below will be applied to the scores provided for each of the criteria. Priority ranking will be used to rank applications that achieve exactly the same score. The ROSETTA evaluation criteria, weighting and priority ranking are shown [here](#)

EXCELLENCE (50%) Priority: 1	IMPACT (30%) Priority: 2	IMPLEMENTATION (20%) Priority: 3
Quality and pertinence of the research and innovation objectives (ambitious, beyond state of the art)	Credibility of the measures and potential impact of the fellowship on skills, career perspectives and employability.	Overall coherence and feasibility of the work plan, assessment of risks and appropriateness of the effort assigned to work packages.
Soundness of the methodology including the interdisciplinary approach, diversity and quality of Open Science practices.	Suitability and quality measures to maximize expected outcomes and impacts as described in DEC plan.	
Match between the proposal, the researcher and supervisor. Clarity of the plan to acquire new knowledge and skills.		Appropriateness of the management structures and procedures, including risk management plans; licensing, spin-out or commercial potential.
Quality and appropriateness of the researchers' professional experience competencies, skills.	Feasibility of secondment research idea in regard to timeline, skills know and host suitability.	

Figure 3.2 Evaluation Criteria – Proposal Stage (Peer Review)

EXCELLENCE (50%) Priority: 1	IMPACT (30%) Priority: 2	IMPLEMENTATION (20%) Priority: 3
Quality of presentation content and structure.	Ability to describe enhanced career perspectives & expected research impact.	Quality of communication skills and plan.
The ability to respond to questions by expert reviewers.	Motivation and knowledge of ROSETTA supervisor and research area.	Applicant's ambition, career development plan, project ambition.

Figure 3.3 Evaluation Criteria – Interview Stage

3.2.2 Proposal scoring

The ROSETTA scoring system is shown in Figure 3.4. Eligible applications will be first scored during **Stage 3 – International Peer Review**. Applications that proceed to the Interview Stage will receive a second score for that stage. A score between 0 (very poor) and 5 (excellent) will be provided for each of the three evaluation criteria as a whole. The corresponding weighting will be applied to the scores provided. The weighted scores for each criterion will be added, producing a final weighted score. After each stage, the maximum final score for a given application will be 5 (excellent).

Full range of possible scores	Description	
5	Excellent	Proposal and interview presentation successfully addresses all relevant aspects of the criterion
4	Very Good	Although this proposal corresponds very well to this criterion, some drawbacks identified in the interview
3	Good	Proposal addresses the criterion sufficiently, however, some weaknesses are present
2	Fair	Broadly addressing the criterion, but there are significant weaknesses in the proposal and/or interview presentation
1	Poor	The criterion is insufficiently addressed, or there are inherent weaknesses in the submission and/or interview
0	Very Poor	Proposal fails to deal with the criterion or cannot be examined because of lack of or incomplete information

Figure 3:4 Scoring system showing full range of possible scores and descriptions

3.2.3 Thresholds

An **overall threshold of 70% will be applied to the weighted score produced for each proposal**. Therefore, only proposals with a **final peer review score equal to or higher than 3.5 will proceed to the interview stage**. The same threshold will apply to the interview stage. The final proposal score will be calculated by adding up the final peer review and final interview scores (with equal weighting). **Only applications scoring above the 70% funding threshold will be considered for funding.**

4 CONTRACTUAL ARRANGEMENT - FELLOWSHIP OFFERS

Following each evaluation cycle, successful postdoctoral fellows will receive a letter of offer from the University of Galway. When the Fellow formally accepts the fellowship, the University of Galway will sign a contract with the relevant ROSETTA host institution, and the Human Resources office of that host will then sign an employment contract with the Fellow. The University of Galway will be the Paymaster for all employment contracts, but the fellows will be employed by their host organisations under identical employment conditions. The contract between the University of Galway and the host institution obliges the host to offer a fixed-term employment contract to the Fellow for the entire duration of the fellowship. In addition to the general terms and conditions, in line with the Terms of Employment (Information) Acts 1994 and 2001, the employment contract will specify the following:

- nature of the appointment and type of fellowship
- start date and total duration of the fellowship
- guarantee that the employment contract with the host institution will be maintained for the total duration of the fellowship including secondment periods
- names of the supervisors in charge of supervising the project and place of work
- salary of the fellowship, including any additional payments, such as mobility allowance etc. and payment information for the Fellow
- annual leave and other leave entitlements (e.g. maternity leave)
- Intellectual Property Rights arrangements between organisations and the Fellow.
- details of grounds and notice periods relating to termination or dismissal

5 EMPLOYMENT AS A ROSETTA FELLOW

5.1 Contracts

Following the funding decision, successful applicants will be offered an employment contract for the duration of the fellowship. The fellows will be employed by their host institution under the same employment conditions as other externally funded researchers employed at that institution. The employment contracts will be in line with Irish Law and the Terms of Employment (Information) Acts 1994 and 2001. It is the obligation of the MSCA postdoctoral researcher to work exclusively for the action, i.e ROSETTA MSCA Fellowship Programme and not to receive, for activities carried out in the frame of the action, other incomes than those received from the beneficiary (University of Galway or host institution).

5.2 Financial aspects

The **total gross salary** awarded to fellows will be **€50,124 per annum (without family allowance)** and **€57,252 per annum (with family allowance)**. ROSETTA will apply family definition as indicated in the [MSCA WP 2021-2022](#): persons linked to the fellow by (i) marriage, or (ii) a relationship with equivalent status to a marriage recognised by the legislation of the country or region where this relationship was formalised, or (iii) dependent children who are actually being maintained by the fellow. Supporting documentation to confirm eligibility for the family allowance may be requested.

The salaries received will be liable for taxes and/or other deductions which may vary from host institution to institution. Information on Irish taxation can be found on the [Office of Revenue Commissioners website](#). Compliance with Irish law and national regulations on taxation will be a matter for resolution between the fellow, the host institution and the Irish Revenue Commissioners.

ROSETTA will provide contributions towards the cost of conducting the fellowship, such as consumables, travel and training and career development activities.

6 VISA INFORMATION FOR NON-EU/EEA RESEARCHERS

Non-EU/EEA nationals require permission to work and/or study in Ireland.

As a researcher and ROSETTA fellow, you can avail of a range of services offered by EURAXESS Ireland, which provides free advice to researchers and their families. In addition, information on various areas affecting researchers, including immigration, visas, employment law, healthcare, childcare, social services, and life in Ireland, is available.

EURAXESS Ireland also operates the **Hosting Agreement Scheme**, a visa scheme designed for non-EU/EEA researchers wishing to work in Ireland. This scheme offers a **fast-track service** for **non-EU/EEA researchers**. Under the scheme, **visas are issued rapidly**, and **traditional work permits are not required**. Furthermore, **this scheme allows the researcher's immediate family to reside and work in Ireland immediately**.

In addition to obtaining permission to work in Ireland, some non-EU/EEA nationals also require an **entry visa** to enter Ireland. You can check if you need an entry visa [here](#).

To contact EURAXESS and get advice on moving to Ireland, please see <https://www.euraxess.ie/ireland/fast-track-work-permit-non-eu-rd-hosting-agreement-scheme>.

You can book a personalised virtual researcher information session with a EURAXESS member of staff – [BOOK HERE!](#)